



To: Councillor Flynn, Convener; Councillor Yuill, Vice Convener; and Councillors Allard, Duncan, Graham, Lumsden, Avril MacKenzie, Reynolds and Townson.

Town House,
ABERDEEN, 18 September 2018

AUDIT, RISK AND SCRUTINY COMMITTEE

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **TUESDAY, 25 SEPTEMBER 2018 at 2.00 pm.**

FRASER BELL
CHIEF OFFICER - GOVERNANCE

B U S I N E S S

DETERMINATION OF URGENT BUSINESS

- 1.1 Members are requested to determine whether any urgent business be considered

DETERMINATION OF EXEMPT BUSINESS

- 2.1 Members are requested to determine that any exempt business be considered with the Press and Public excluded

DECLARATIONS OF INTEREST

- 3.1 Members are requested to intimate any declarations of interest (Pages 5 - 6)

REQUESTS FOR DEPUTATION

4.1 There are no requests at this time

MINUTE OF PREVIOUS MEETING

5.1 Minute of Previous Meeting of 26 June 2018 (Pages 7 - 14)

COMMITTEE BUSINESS PLANNER

6.1 Committee Business Planner (Pages 15 - 22)

NOTICE OF MOTION

7.1 There are none at this time

FINANCE, PERFORMANCE RISK AND SERVICE WIDE ISSUES

Performance and Improvement

8.1 Information Governance Annual Statement 2017-2018 - GOV/18/072 (Pages 23 - 52)

8.2 Corporate Risk Register - GOV/018/076 (Pages 53 - 84)

8.3 RIPSA Annual Report - GOV/18/073 (Pages 85 - 120)

8.4 ALEO Assurance Hub - GOV/18/075 (Pages 121 - 158)

8.5 Fleet and MOT Issues - OPE/18/127 (Pages 159 - 206)

8.6 Scottish Public Services Ombudsman Decisions and Inspector of Crematoria Complaint Decisions - CUS/18/081 (Pages 207 - 216)

Control Environment and Assurance - Internal

8.7 Internal Audit Progress Report - IA/18/016 (Pages 217 - 232)

8.8 Timesheets and Allowances - IA/AC1909 (Pages 233 - 248)

8.9 General Data Protection Regulations - IA/AC/1904 (Pages 249 - 262)

- 8.10 Universal Credit and Housing Rent - IA/AC1909 (Pages 263 - 274)
- 8.11 Debtors System - IA/AC1902 (Pages 275 - 290)
- 8.12 VAT - IA/AC1906 (Pages 291 - 300)
- 8.13 Creditors Payments - IA/AC1901 (Pages 301 - 312)
- 8.14 Fixed Asset Register - IA/AC1823 (Pages 313 - 324)
- 8.15 Stores Purchasing - IA/AC1829 (Pages 325 - 336)

Control Environment and Assurance - External

- 8.16 External Audit Annual Report (Pages 337 - 358)
- 8.17 Audit Scotland's Report on Councils' Use of Arm's Length Organisations - GOV/18/078 (Pages 359 - 410)
- 8.18 Accounts Commission - Local Government in Scotland Challenges and Performance 2018 - GOV/018/077 (Pages 411 - 422)

Control Environment and Assurance – Audit Follow Up

- 8.19 Follow up on Agreed Internal Audit Recommendations - GOV/18/171 (Pages 423 - 436)
- 8.20 Internal Audit Follow Up on Agreed Recommendations - AI/18/015 (Pages 437 - 476)

EXEMPT/CONFIDENTIAL BUSINESS

- 9.1 Corporate Investigation Team Annual Report 2017/18 (Pages 477 - 498)

EHRIA's related to reports on this agenda can be viewed at
[Equality and Human Rights Impact Assessments](#)

To access the Service Updates for this Committee please use the following link:
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Should you require any further information about this agenda, please contact Karen
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